

संदर्भ सं.....

दिनांक .....

Ref. No.: KMV/F-3/6/2016/

Dated: 14.07.2016

**DRAFT-MINUTES**

A meeting of the Governing Body of the college was held on Friday, 8<sup>th</sup> July, 2016 at 4.00 p.m in the office of the Principal.

The following members were present:

1	Mr. Samar Kumar	Chairperson
2	Dr. Rakesh Garg	Treasurer
3	Dr. S.C. Gupta	Member
4	Dr. V.K. Tyagi	Member
5	Mr. Suraj Prakash	Member
6	Sh. J.P. Sharma	Member
7	Mr. Jugal Kishore Sharma	Member
8	Prof. Shrikant Kukreti	University Representative on GB
9	Dr. (Ms.) Arpana Sharma	Teacher's Representative
10	Mr. Naveen Sharma	Non-Teaching Representative
11	Dr. (Ms.) Madhu Pruthi	Principal & Member Secretary

Dr. Yogesh Kaushik, Mr. Kapil Bhardwaj, Mr. Roshan Shankar, Prof. Rup Lal and Ms. Meenakshi could not attend the meeting.

1. Minutes of the GB meetings dated 07.06.2016 were confirmed except with one correction in the name of the Non-Teaching member at No. – 11 in place of Mr. Rajesh Kumar it should be read as Mr. Naveen Sharma.
2. The following actions taken by the Chairperson, Governing Body for smooth functioning of the college were reported, recorded and approved:
  - i) Grant of increment to Principal w.e.f 1<sup>st</sup> July, 2016.
  - ii) Grant of PF Loan to Mr. Gajender Pal for Rs. 60,000/-.
  - iii) Approval of Budget of Rs. 1,30,000/- to be met from the Admission Process Fees subhead for conduct of centralized trials of University of Delhi under ECA category from 11-16 July, 2016.
  - iv) Extension of tenure of Dr. Shalini Kumar as a Bursar for a period of one year or till further orders w.e.f 16.06.2016.

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3. The following actions taken by the Principal for smooth functioning of the college were reported, recorded and approved.

(a) Re-appointment/ appointment of the following non-teaching staff on consolidated salary basis as per norms of the University of Delhi.

S. No.	Name	w.e.f.	Salary @Rs. P.M.	Designation	Period
1	Mr. Arvind Kumar	10.06.2016	Rs. 19,800/-	S.T.A	6 Months
2	Mrs. Himanshi Sharma nee Jangid	21.06.2016	Rs. 15,800/-	Matron	6 Months
3	Mr. Yogesh Sharma	15.06.2016	Rs. 19,800/-	Computer Programmer	6 Months

(b) Grant of increment to staff members (Teaching and Non-Teaching) w.e.f. 1<sup>st</sup> July, 2016.

4. Minutes of Leave Committee meetings dated 10.06.2016 and 30.06.2016 were discussed and deliberated upon. The grant of EOL to Dr Vipin Negi to pursue PDF for a period of two years and child care leave of shorter duration to few teachers were recorded and approved. The details from personal file of Dr. Rubina Mittal were checked for approval and grant of Sabbatical Leave. In this regard, Minutes of Leave Committee Meeting dated 30.06.2016 were overruled and after verifying the facts from the personal records and University of Delhi rules, it was unanimously agreed upon to grant sabbatical leave of one year to Dr. Rubina Mittal and engagement of Ad-hoc teacher in her place.

5. Minutes of the Building Committee meetings dated 07.06.2016, 14.06.2016 and 28.06.2016 were reported, recorded and approved. The whole summary of the minutes was also shared by Dr. V.K. Tyagi to the members. The house was informed that permission from Chief Engineer, PWD is awaited before the proposal can officially be sent to Directorate of Higher Education for approval of budget of



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proposed construction of additional block and additional hostel within the college premises.

6. A legal notice dated 27.06.2016 received from Ex Mess Contractor Sh. Anil Kumar Bahl, Proprietor of Rishi Hospitac Services was reported, recorded and discussed.
7. The permission to engage a lawyer for replying to the legal notice was deliberated upon. The members requested the principal to get the observations of the then Canteen/ Mess Committee who recommended the contract to M/s Rishi Hospitac alongwith copy of terms and condition of canteen and place the same before Dr. S.C. Gupta and Dr. Rakesh Garg for further action in this regard.
8. The request of college to engage forensic personnel in the college for verification of educational/cast certificates of the newly enrolled students was reported and discussed in the house. The members did not recommend the engagement of the same.
9. Minutes of the Finance Committee meeting dated 05.07.2016 were reported, recorded and approved.
10. Two letters No: LO(SC/ST)/26(A)/clarification/2013/375 dated 17.06.2016 from Liaison Officer (SC/ST), University of Delhi, Delhi – 110007 and letter No.: CS-III/149/KMV/2016/Min./1017 dated 27/30.06.2016 from Assistant Registrar (Colleges), University of Delhi regarding non grant of promotion to two employees of college were recorded, reported and discussed. The members condemned the acts of these two non teaching employees and further denounced them for leveling false and fabricated allegation against the Principal. They further requested the Principal to speed up their case of promotion as per rules of University of Delhi.

The meeting ended with a vote of thanks to the chair.

(Dr. Madhu Pruthi)  
Principal & Member Secretary  
Governing Body

Chairman,  
Governing Body